

# A Note from Home to School

PLEASE PRINT

To: \_\_\_\_\_ Date: \_\_/\_\_/\_\_\_\_

Email address: \_\_\_\_\_

Phone number in case there are questions:(\_\_\_\_\_) \_\_\_\_\_

Student: \_\_\_\_\_  
First name Last name

Teacher: \_\_\_\_\_ Grade: \_\_\_\_\_

**Parents MUST escort their child to the office if their child is late.**

is **late** due to:  illness  doctor/dental appointment  
 other: \_\_\_\_\_

is returning to school after an absence of \_\_\_\_\_ days \_\_\_\_\_ to: \_\_\_\_\_  
Due to: \_\_\_\_\_

My child is normally a  car rider  walker  assigned bus # \_\_\_\_\_ rider

*My child has a change in dismissal plans for **TODAY ONLY**:*

will be picked up \_\_\_\_\_ AM/PM by: \_\_\_\_\_

will be a car rider  will be a walker/biker  will ride bus # \_\_\_\_\_ home.

will be staying after school for: \_\_\_\_\_

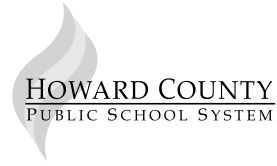
**Other:** \_\_\_\_\_

Parent/guardian's signature: \_\_\_\_\_

Printed parent/guardian's name: \_\_\_\_\_

**Reminders:**

- Students may **ONLY** ride their assigned bus to or from school.
- Students may **ONLY** stay after school if a note is provided for that day.
- Students leaving early will be called for dismissal when they are signed out.



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